

Conceptual Delivery Order Work Flow

Item Requisition Phase

Site Clerk



Issue RF with selected items

Web & App

- Create new RF with selected items (reflect on Manager view for approval)
- View status of RF/DO

Project Manager



- Approve / Reject / Edit on RF issued
- Issue RF with selected items

Web & App

- Approve / Reject / Edit RF
- Create new RF with selected items (reflect on HQ Purchase view)
- View status of RF/PO/DO

Purchase Order Phase

HQ Purchase



- Update PO details on RF

Web

- View status of approved RF
- Print RF to create PO(with own PO system)
- Update related PO with PDF to RF items (reflect on Vendor view)
- View status of PO/DO

Delivery Order Phase

Vendor



- Update DO details on PO

Web

- View status of PO
- Print PO to create DO(with own DO system)
- Update related DO with pdf to RF items
- View status of DO

Item Receiving Phase

Stock Officer



- Update DO details on App

App

- View status of DO
- Choose/Search DO for updating the receival items
- Complete the DO receival with snapping following details:
 1. DO on hand
 2. Received items (Before & After)
 3. Truck with license plate view
 4. Driver

*?: How to process if qty of items not tally with DO